**REGISTRATION FORM**

Please fill in the form and send it to: Congress Ltd., in email (bakro.brigitta@congress.hu), or via fax: +36-1 356-6581

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**1 ) PERSONAL DATA (Please, print or type)**

Family name:........................................................... First name:............................................................

Title:........................................................................Gender: male female

Institution/Office:....................................................................................................................................

Street:.........................................................................................................................................................

ZIP Code:........................................................................City:..................................................................

Country:.....................................................................................................................................................

Phone:.........................................................................Fax:........................................................................

Email:.........................................................................................................................................................

***Invoicing address (if different from above)***

Company name:.......................................................................................................................................

Street:...................................................ZIP code:..............................City:...............................................

Country:.....................................................................................................................................................

European Union VAT number:..............................................................................................................

**2) REGISTRATION FEE (**✓**Please tick)**

Acknowledgement of registration will be sent after receiving your payment.

**For speakers with multiple accepted papers, one full registration is valid for 1 paper only. Speakers presenting multiple papers may pay an additional full registration fee for each extra paper.**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Early registration  (before 11 April 2016)** | **Late registration  (after 11 April 2016)** | **Accompanying person fee** |
| **NET** | **150 EUR** | **250 EUR** | **75 EUR** |
| **GROSS** | **191 EUR** | **318 EUR** | **95 EUR** |

The food and beverage cost is NET 15400 HUF from the registration fee.

*Cancellation of registration must be submitted in writing via fax or email. Cancellations received before 25 April 2016 are subject to a 20% administrative fee. No refunds will be paid after 25 April 2016 but delegate substitution is permitted.*

According to the Hungarian tax regulations in force, **27% VAT should be paid** for those who are not in possession of a European VAT No. Please provide your EU VAT number during registration to avoid extra charges. For all other participants, including Hungarian residents, the GROSS fee including 27% VAT must be charged. *The category (early/standard) of the registration fees are determined by the date the payment is made, not the date of registration.*

**The registration fee for participants includes:**

* Participation in the scientific program
* Access to the Conference Banquet
* Coffee and refreshment in the breaks during the conference days
* Half-day sightseeing tour

**The accompanying person fee includes:**

* Half-day sightseeing tour
* Access to the Conference Banquet

**3) PAYMENT METHOD**

|  |  |
| --- | --- |
| ❑ **CREDIT CARD PAYMENT**  I authorise Congress Ltd. to charge the ECCO’16 registration fee to the credit card listed below.  EUR **....................**  ❑ EuroCard/MasterCard ❑ Visa  Card number  Expiration date (mm/yy)  CVV code  *(Last 3 digits of the security code on the back side of the card)*  Paper number (for speakers only):  Cardholder’s name:  Cardholder’s address:      European Union VAT number:  Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Cardholder’s signature: | ❑ **BANK TRANSFER**  Beneficiary's name: Congress Ltd.  Szilágyi E. fsr. 79., BUDAPEST, H-1026 HUNGARY IBAN:HU 91 1020 1006 6020 2507 0000 0000 Bank name: K&H Bank Rt.  Bank address: Arany J. u. 20., BUDAPEST,  H-1051 HUNGARY  SWIFT Code: OKHBHUHB  VAT no.: HU10313657  While making the bank transfer please do not forget to indicate “ECCO16” and the participant’s name. **If you are a speaker please indicate your “paper number” as well. Payments sent by bank transfer must be free of charges for Congress Ltd.**  Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature |

I, the undersigned, certify to have read and agree the above mentioned conditions concerning registration, payments, cancellation and refunds.

Date:………………………………..……...Signature:……………………………………..……..........